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The contents of Academic files are all transcripts including college, and/or universities; registration forms in M. Div./Ordination or M. A. programs (including Progress Reports); transcript of Seminary records; VA certifications; notes from the Deans and other officials.

2. TRANSFER OF CREDITS TO KENRICK

The number of transferable credits allowed are particular to each of the credential programs at Kenrick School of Theology. Please refer to each program for the explanation of transferable credits.

Transfer of credits must be approved by the Academic Dean.

3. TRANSCRIPTS

A student or alumnus may request a transcript of his scholastic record certifying courses of studies pursued and standing attained.

An official transcript is a certified copy of the record of courses and grades, for the use of those who need an official document (other educational institutions, employers, etc.). Transcripts will be issued only upon request.

An unofficial transcript is an uncertified copy of the record of courses and grades. These are issued only to the student, and are intended for his own use. The charge for these is \$5.00.

Transcripts are officially certified by the Registrar, or in the absence of the Registrar, by the Academic Dean.

Transcripts will be withheld from any student or alumnus who has not fulfilled his financial obligations to the institution.

