

E. **INFORMATION FOR VETERANS**

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INFORMATION FOR VETERANS

Kenrick Seminary has been duly approved by the State Approval Agency, State Department of Education, Veterans' Section, Jefferson City, Missouri, under all public laws pertaining to the educational training of veterans.

1. GENERAL POLICY

The Veterans' Administration (VA) is concerned that all veterans receiving financial assistance under the GI Bill providing such help should have a well-defined objective and that they comply with the institution's standards, rules, and regulations. Full-time Kenrick Seminary students are, of course, accepted only in view of their desire to follow an academic and formational program that will equip them for the exercise of the priesthood in the Roman Catholic Church or --if already ordained -- to work for the M. Div. or M. A. (Theology) degree.

Veterans are therefore required to secure the minimum grades and maintain the grade point average required for their course of study, make progress at the rate normally required for the course of study, meet the requirements of the evaluation process demanded of all students, and conduct themselves in such a way as to be judged apt candidates for the priesthood.

Ultimate judgment concerning serious deficiencies in academics or conduct rests with the Rector of Kenrick Seminary, who relies especially on the Academic Dean and the Director of Formation for the data to make an informed decision. Individual professors have the obligation to report to the Office of the Registrar the last date of attendance of anyone who withdraws from a course after the specified period.

2. ENROLLMENT PROCEDURE

A veteran wishing to enroll at Kenrick Seminary under the provisions of the GI Bill should present to the Registrar a copy of his DD 214 (discharge papers). The school will then issue VA Form 22-1990 for the student to fill out the pertinent sections. (This form may also be obtained from the VA.Website) If the veteran has used the GI Bill at some other institution, VA Forms 22-1995 and 22-1999 will be used for enrollment purposes.

All VA records should be filed at the Veterans' Administration, Regional Office, 1520 Market Street, St. Louis, Missouri 63103.

3. **INSTITUTIONAL PROCEDURES**

Kenrick Seminary is required to record each veteran's previous education, to give appropriate credit for such work, and to certify to the VA only the program of education needed to reach the educational objective. Kenrick will therefore not certify any course that:

1. is audited,
2. is repeated (to earn a higher grade) after previous successful completion,
3. exceeds the degree requirements,
4. receives a W grade (unless certain mitigating circumstances, such as illness, can be alleged).

The VA is notified promptly (within 30 days) by the Registrar of any change in the status of an eligible veteran or person. The following information is of particular concern to the VA:

1. Courses added or dropped,
2. Failure in course work,
3. Withdrawal from courses,
4. Last date of attendance for courses receiving a W,
5. Unsatisfactory progress,
6. Unsatisfactory conduct.

4. **REFUND POLICY**

The refund policy for veterans will be the same as for other students.